GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Higher Education(MC) Department – Implementation of recommendations of High-Level Committee of Experts (HLCE) on National Testing Agency(NTA) –Constitution of State and District Level Coordination Committees - Orders - Issued.

HIGHER EDUCATION (MC) DEPARTMENT

G.O.MS.No. 15 Dated: 02-04-2025

Read the following:-

1) From the Secretary, Department of Higher Education, Ministry of Education, Government of India, New Delhi. D.O.No.8-40/2024-TEL, dt:20.11.2024.
2) From the Director General, National Testing Agency, New Delhi. D.O.No.NTA/NEET-UG/2025, dt:04.02.2025.
3) From the Secretary, Andhra Pradesh State Council of Higher Education, Mangalagiri. Lr.No.APSCHE-Ums-C3-1058/Govt. Corr./NTA/2025, dt:10.03.2025.

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O R D E R:

In the letter 1st read above, the Ministry of Higher Education, Govt., of India, has informed that a High-level committee of experts headed by former I.S.R.O chairman, Dr. K. Radhakrishnan, has been constituted by the Ministry for making recommendations on the reforms in National Testing Agency (NTA) to ensure transparent, smooth and fair conduct of examinations.

2. The Committee in it's report dated 21.10.2024, has recommended that, National Testing Agency should develop institutional linkage with State/District Authorities for providing a secure Test Administration Apparatus. Accordingly, the Ministry has requested the State Government to constitute a State Level Coordination Committee as well as District Level Coordination Committees, to facilitate for smooth, fair and secure conduct of examinations. The Ministry has further requested to entrust the frisking at all National Testing Agency examination to the State Police Forces, so that any malpractice can be avoided and confidentiality and sanctity of the examinations can be maintained, in addition to the activities for provision of security and maintenance of Law and order at the Centres, which are currently being under taken by the State Police.

3. In the letter 3rd cited, the Secretary APSCHE, has requested the State Government, to constitute the State-Level and District-Level Co-ordination Committees as per the NTA's recommendations.

4. Government, after careful examination of the entire matter hereby nominate the following authorities as members of State-Level Coordination Committee and District-Level Coordination Committee to facilitate for smooth, fair and secure conduct of NEET(UG)-2025 and other National Testing Agency (NTA) examinations in the state.

(P.T.O)

A) The composition of the State-level Coordination Committee:

S.No.	Designation of Committee Member	Position
1	Secretary, Higher Education Department	Chairman
2	Chairman, ASPCHE	Member
3	Director of Technical Education, A.P	Member
4	Director of Collegiate Education, A.P.	Member
5	Vice Chancellor, Dr.N.T.R University of Health Sciences	Member
6	Additional Director General, Law and Order	Member
7	State-level NIC Officer	Member
8	Subsidiary Intelligence Bureau (SIB) Officer	Member

B) The composition of the District-level Coordination Committee.

(i) District Magistrate (Chairperson)
(ii) Head of the Police force in the district
(iii) District Nodal Officer (NTA)
(iv) District Educational Officer
(v) District IB Officer (DCIO/AD)
(vi) NIC Officer

5. The Roles and responsibilities of the State and District Level Committees are appended as Annexure-1.

6. The State-Level Co-ordination Committee and District-Level Coordination Committee shall take necessary further action for smooth, fair and secure conduct of NEET(UG)-2025 and other National Testing Agency (NTA) examinations in the State.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

K.VIJAYANAND
CHIEF SECRETARY TO GOVERNMENT

To
The Secretary, Department of Higher Education, Ministry of Education, Government of India, New Delhi.
The Director General, National Testing Agency, New Delhi.
The Chairman, Andhra Pradesh State Council of Higher Education, Mangalagiri.
The Director, Collegiate Education, A.P., Mangalagiri.
The Director, Technical Education, A.P., Mangalagiri.
The Vice-Chancellor, Dr.N.T.R University of Health Sciences, Vijayawada.
The Additional Director General, Law and Order,
The State Level NIC Officer, Vijayawada.
The Subsidiary Intelligence of Bureau (SIB) Officer.
All the District Collectors & Magistrates.
All the District Nodal Officers(NTA).
All the District Educational Officers
All the District IB Officers (DCIO/AD)
All the District NIC Officers.

Copy to:
The Director General of Police, A.P.Mangalagiri.
The O.S.D. to the Chief Secretary to Government.
The O.S.D. to the Hon'ble Minister for Human Resources Development.
The P.S. to Secretary to Government, Higher Education Dept.
S.F/S.C.

//FORWARDED :: BY ORDER//

SECTION OFFICER

ANNEXURE – 1

a) Roles and responsibilities of the State-level Coordination Committee:

- Establish a hotline between the Chief Secretary, DGP and DG-NTA
- Prepare an integrated strategy to break the nexus of the paper leak mafia.
- Prepare an exam-specific strategy for the examinations to ensure fair, transparent, and zero error examination. Specific briefing is to be given to the District Committee to prepare such examinations.
- Ensure that District-level Committee are being constituted and operational.
- Review the performance of the District-level Committee after every major examination.
- Submit a consolidated report based on the District -level Committee observations and suggestions to NTA for necessary action.

b) Roles and responsibilities of the District-level Coordination Committee:

- The District Committee (s) should identify suitable Testing Centers for the examination after thoroughly scrutinizing the previous year's examinations conducted at these Testing Centres. Further, background analysis of the centre's owners, previous incidents of paper leaks, and inputs of the Intelligence Bureau/Local Intelligence Unit (LIU) should be considered while suggesting the list.
- Prepare a list of suspicious elements/miscreants and keep close vigilance on their activities.
- While suggesting examination centres, due care will be taken to ensure adequate infrastructure. A list of PWD-friendly centres should be provided separately.
- The District Committee should also prepare a strategy for safe transportation of the question paper (in case of PPT) from the custodian to the Testing Centres and filled OMR sheets/Answer sheets from centers to Collection Centers with adequate security of the District Police / Paramilitary Force.
- The NTA official should ensure the safety of the question paper and OMR sheets until the exam is over and the answer sheets and the remaining question papers are deposited safely. Assistance from the State and District administration will be taken wherever required.
- All centres should be sanitized a day prior to the examination. This is a sensitive step as several malpractices have been found due to the nexus of the workforce responsible for sanitization.
- Testing Centres should be sealed in the presence of the District Administration and Police and should be guarded till the centre is de-sealed for the examination in the presence of District Administration and NTA officials.
- Establish a CCTV Monitoring Centre at the District level. This should be manned by the NTA and District Admin officials. The CCTV Monitoring Centre should strictly monitor all the CCTV footage, and it should also be ensured that all the DVRs are being secured and deposited to NTA safely on the day of the examination.
- Prepare a strategy to maintain law and order during the examination.
- In case of an emergency, the NTA communication cell should be immediately informed of further directives.

K.VIJAYANAND
CHIEF SECRETARY TO GOVERNMENT